

	Conflict of Interest Policy	Date Created: February 2013
	Date Approved: February 25, 2013	Last Reviewed: April 3, 2017
	Approved by: Board of Directors	Effective Date: March 1, 2013

Purpose

This policy provides the rules and guidelines for Board Members regarding Issues of Conflict of Interest.

Scope

The policy applies to board members while discussion and voting at board meetings on issues where there may be or perceived to be conflict of interest.

Policy Statement

As a member of the board of directors at Clare Golf and Country Club it is understood that the following rules must be adhered to so as not to put any one director or the board as a whole in a situation that could be construed as a conflict.

Roles and Responsibilities

1. At no time will any board member accept cash from a sponsor, supplier or organization that has a potential financial opportunity in their dealings with the club. Any member being found to have accepted cash will forfeit their seat on the board.
2. In a case where a board member has accepted a tournament invitation to play for a sponsor, supplier or organization, the board member must abstain in any vote that may come up involving that particular party. The board member must disclose this to the board in order to maintain total transparency.
3. At no time will a board member accept a “gift” from a sponsor, supplier or organization after a decision has been made by the board that has benefited that group for a period of six months, thus removing any implication of favouritism in the vote.

NOTE: In the event that any of these circumstances occur it will be reflected in the monthly minutes as abstentions from the particular vote, although no names will be disclosed. If at any time an issue comes up that is not covered by this policy it will be up to the board to render a decision and enter it into the minutes.